

**Likelihood**

- 1 - Very Unlikely
- 2 - Unlikely
- 3 - Fairly Likely
- 4 - Likely
- 5 - Very Likely

**Consequences**

- 1 - Insignificant
- 2 - Minor
- 3 - Moderate
- 4 - Major
- 5 - Catastrophic

**Rating**

- 1 - 4 Acceptable
- 5 - 9 Adequate
- 10 - 16 Tolerable
- 17 - 25 Unacceptable



# Risk Assessment Form

Assessor's Name: Suzy Brandwood/SLT	Covid19 – School Operating Procedures	Date: 4 <sup>th</sup> October 2021
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	Hazard or Hazardous Activity	Who might be harmed & how	Initial Risk Rating <b>L x C = R</b>	Current Risk Controls	Residual rating	Additional Risk Controls	New Rating
				<span style="background-color: #90EE90; padding: 2px;">1 – 4 Acceptable</span> <span style="background-color: #FFFF00; padding: 2px; margin-left: 10px;">5 - 9 Adequate</span> <span style="background-color: #D3D3D3; padding: 2px; margin-left: 10px;">10 – 16 Tolerable</span> <span style="background-color: #FF0000; padding: 2px; margin-left: 10px;">17 – 25 Unacceptable</span>			
1	Infection through close contact and indirect transmission	Pupils, staff, parents  Risk of illness: unnoticeable for some, mild for others, serious for others, and fatal for a small proportion especially if elderly or vulnerable with pre-existing health conditions. <u>Overall</u> 'consequences' judged to be 'major'.	5 4 20	Individuals who have or suspect symptoms of Covid19 or someone in their household informed not to enter the school or to leave as soon as possible and to get PCR test as soon as possible.  Sick pupils during day time to be temperature tested as required. With suspected symptoms overseas boarding pupil/s to move into 'Nightingale' dormitory with specified staff.  Buses to be cleaned by drivers regularly each week with antiseptic cleaner . Pupils will not be required to wear masks. Front seats to be kept free of pupils.	3 4 12		





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5	Provision of food	Pupils and staff: risk of transmission	2	4	8	Pupils and staff to wash hands before and after eating. At break times biscuits & fruit to be handed out to pupils by staff and will not be available to have any further snacks/fruit without supervision throughout the day. Pupils to return to mixed tables and Lodge lunch to resume. All food to be delivered and served at the tables  All hard Surfaces cleaned after eating.							
6	Poor Hygiene and cleaning routines	Pupils and staff: risk of transmission	2	4	8	Domestic team given - and give other staff - clear guidance on products to be used and lists of areas to be cleaned. Special attention to be given to door handles, chairs, desks, light switches, sinks and toilets. Cleaning to be carried out in conjunction with government guidance.							
7	Cleaning materials and waste from possible cases of Covid19 not disposed of properly.	Pupils and staff: risk of transmission	3	4	12	Domestic Team to have read and understood the guidance – COVID19 Cleaning in non health care setting and have signed their agreement.	2	4	8				
8	Personal care of a pupil	Pupils and staff: risk of transmission	4	4	16	Gloves (and mask/apron if child ill) to be worn by staff if assisting with personal care of a pupil.  Pupils to be isolated and returned home as soon as possible.	3	4	12				



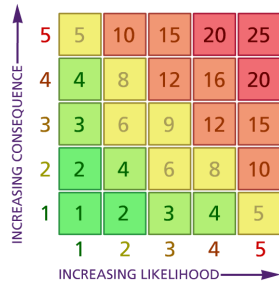


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17	Unplanned visitor arrives at the school	Pupils and staff: risk of transmission	4	3	12	Front office / staff on site will not allow unplanned visitors on site. Any authorized companies performing necessary repairs or H&S will do so in isolated areas, have permission from the Bursar, and be accompanied when required.	2	4	8					
18	Health & Safety Protocols not followed.	Pupils and staff: risk of transmission	2	4	8	All routine H&S checks maintained on regular basis and records updated. Staff training updated as required.	2	4	8	Fire Drill carried out on 12.9.20 for all pupils and staff on site. Each 'bubble' maintained social distancing				
19	Prospective parent visits	Pupils, staff ,visitors: risk of transmission	4	3	12	Prospective parents allowed on site unless parent or child unwell.								
20	School visits	Pupils, staff ,visitors: risk of transmission	4	3	12	School trips to resume subject to individual safety and Covid risk assessment.								

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21	Sporting activities (hockey, cricket, football)	Pupil and staff; risk of transmission	2	4	8	Sports fixtures are now taking place. Symptomatic people or those that have been instructed to isolate should not attend under any circumstances. For away matches parents advised to contact opposition school for advise on attendance prior to the match. Equipment and site where possible cleaned before and after use. Equipment locked away at end of session. Pupils supervised in changing rooms. Hands washed thoroughly by pupils and teacher before and after activity.	2	4	8				

Signature: Chris Hattam	Next Review		
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**Risk Assessment Form**

Assessor's Name: Helen Taranczuk (Director of Sport)	Covid19 – Sports Fixtures under Covid-19 restrictions	Date: 31 <sup>st</sup> May 2021
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1	Infection through close contact and indirect transmission	Pupils, staff, parents, visiting teams and staff  Risk of illness: unnoticeable for some, mild for others, serious for others, and fatal for a small proportion especially if elderly or vulnerable with pre-existing health conditions. Overall 'consequences' judged to be 'major'.	5	4	20	Individuals who have or suspect symptoms of Covid19 or someone in their household informed not to enter the school. Sick pupils during day time to be temperature tested as required. With suspected symptoms overseas boarding pupil/s to move into 'Nightingale' dormitory with specified staff. Buses to be cleaned by drivers regularly each week with antiseptic cleaner . Pupils to remain seated on bus. Front seats to be kept free of pupils. The guidelines for minimising the spread of Covid set out by NGBs and Sport England will be followed for each sport.	3	4	12									



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6	Personal care of a pupil	Pupils and staff: risk of transmission	4	4	16	Gloves (and mask/apron if child ill) to be worn by staff if assisting with personal care of a pupil. Pupils to be isolated and returned home as soon as possible.	3	4	12				
7	First Aid Required by a pupil	Pupils and staff: risk of transmission	4	4	16	First aid Matron on site to oversee First Aid. Use of appropriate PPE. Pupil sent home if required. Tissues and cleaning materials to be disposed of in line with cleaning guidance.	3	4	12				
8	Member of staff or Pupil shows Covid19 symptoms	Pupils and staff: risk of transmission	3	4	12	If Lateral flow or PCR test result proves positive staff and pupils to be sent home and advised to follow COVID19 guidance for households with possible coronavirus infection. Advice to be taken from Public Health England. Whole school to be deep cleaned. Test to be taken by staff member or pupil and can return to school if negative.	3	4	12				
9	Unplanned visitor or spectator arrives at the school	Pupils and staff: risk of transmission	4	3	12	Front office / staff on site will not allow unplanned visitors on site. High visibility of SLT on match days to manage this.	2	4	8				

Signature: Suzy Brandwood Bursar	Date: 20 <sup>th</sup> September 2021		
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